

Fill this in before you offer on a house inside a landmark district, or before you plan exterior work on one.

Property address _____ Assessor's parcel number _____

Example from Garfield Heights: GARFIELD HEIGHTS S 2 FT OF LOT 2 AND N 50 FT OF LOT 3

Year built per Assessor _____ Lot size, sq ft _____

Landmark district name _____ Designation date _____

☐ City combined designations list☐ Conservation Plan for this district read

Non-contributing structures are exempt from the review below.

Staff review, if visible from the public right of way

☐ siding, trim, chimney, foundation material☐ front or side yard fence or retaining wall☐ garage built, altered or demolished

Commission review, if visible from the public right of way

☐ addition or major change to front or side☐ new construction, other than a garage

- moving a structure

No review at all

☐ anything not visible from the street

☐ landscaping, sprinklers, trees☐ rear yard fence, driveway surface☐ maintenance, seismic, foundation work

The City charges no fee for a Certificate of Appropriateness. Staff review runs about 4 to 6 weeks, Commission about 6 to 8.

Plan on roughly two months added to the building permit. Target submittal date: _____

Any exterior change visible from the street that has no permit behind it? _____

Covered parking waiver possible? Structure 50 years or older and visible from the street: ☐ yes ☐ no

[illegible]

What a Mills Act contract costs and saves: alla-novytska.com/journal/garfield-heights-landmark-district-mills-act/

Pasadena and Glendale compared: alla-novytska.com/journal/mills-act-pasadena-vs-glendale/

Area guide: alla-novytska.com/areas/pasadena/ More worksheets: alla-novytska.com/guides/